



# WILLIAM COLENZO COLLEGE

Arnold Street, Napier, New Zealand

[www.colenso.school.nz](http://www.colenso.school.nz)

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## SCHOOL TERMS: 2018

**Term 1:** 30<sup>th</sup> January – 13<sup>th</sup> April

**Term 2:** 30<sup>th</sup> April – 6<sup>th</sup> July

**Term 3:** 23<sup>rd</sup> July – 28<sup>th</sup> September

**Term 4:** 15<sup>th</sup> October – 18<sup>th</sup> December

## SCHOOL TERMS: 2019

28<sup>th</sup> January – 12<sup>th</sup> April

29<sup>th</sup> April – 5<sup>th</sup> July

22<sup>nd</sup> July – 27<sup>th</sup> September

14<sup>th</sup> October – 13<sup>th</sup> December

Dates are subject to change.

<b>2018</b>	<b>Tuition Fee</b>	<b>Govt' Levy</b>	<b>Homestay Fee</b>	<b>Admin. Fee</b>	<b>Contingency Fee</b>	<b>Insurance</b>	<b>TOTAL \$NZ</b>
<b>ONE TERM</b>	\$3,500	\$105	\$2,700 12 wks @ \$225	\$500	\$750	\$195 3 months	<b>\$7,750</b>
<b>TWO TERMS</b>	\$6,300	\$210	\$5,400 24 wks @ \$225	\$500	\$1,000	\$295 6 months	<b>\$13,705</b>
<b>THREE TERMS</b>	\$9,000	\$315	\$8,100 36 wks @ \$225	\$500	\$1,250	\$420 9 months	<b>\$19,585</b>
<b>FOUR TERMS</b>	\$11,500	\$420	\$10,800 48 wks @ \$225	\$500	\$1,500	\$520 12 months	<b>\$25,240</b>

<b>2019</b>	<b>Tuition Fee</b>	<b>Govt' Levy</b>	<b>Homestay Fee</b>	<b>Admin. Fee</b>	<b>Contingency Fee</b>	<b>Insurance</b>	<b>TOTAL \$NZ</b>
<b>ONE TERM</b>	\$3,675	\$105	\$2,700 12 wks @ \$225	\$500	\$750	\$195 3 months	<b>\$7,925</b>
<b>TWO TERMS</b>	\$6,625	\$210	\$5,400 24 wks @ \$225	\$500	\$1,000	\$295 6 months	<b>\$14,030</b>
<b>THREE TERMS</b>	\$9,400	\$315	\$8,100 36 wks @ \$225	\$500	\$1,250	\$420 9 months	<b>\$19,985</b>
<b>FOUR TERMS</b>	\$12,000	\$420	\$10,800 48 wks @ \$225	\$500	\$1,500	\$520 12 months	<b>\$25,740</b>

**Tuition fee:** This covers all actual teaching costs and is non-refundable except in special cases.

**Government Levy:** This non-refundable fee is payable to the New Zealand Government by all schools hosting International Students. The current levy is around \$105 per student per school term and *is subject to change according to Government policy.*

**Homestay fee:** This fee is held by the school and paid out to the homestay on a weekly basis. The amount listed above is approximate only. The actual amount payable depends on the time a student stays at the homestay. Unused homestay fees are refunded when a student leaves the school.

**Contingency fee:** Like the homestay fee, the contingency fee is held by the school and paid out on behalf of the student for school related costs such as uniform, course fees, activity fees, text books, exam fees, school trips, etc. Unused contingency fees are refunded when a student leaves the school.

**Administration fee:** This non-refundable fee helps cover costs associated with student applications, homestay placement, etc.

**Insurance:** Cost is subject to change according to insurance company policy. This fee is waived if student provides proof of appropriate alternative insurance cover. All International Students must have appropriate medical insurance. *Fee is subject to change according to Insurance Company policy.*

## **REFUNDS POLICY**

- A full refund of all fees paid, less the \$500 administration fee, will be made if a student fails to enrol at the school after fees are paid.
- Upon leaving the school, whatever the circumstances might be, a student is entitled to a full refund of all unused fees remaining in both the homestay account and the contingency account.
- If a student withdraws after enrolling at the school, a refund of tuition fees (less the administration fee and any other expenses already incurred) will be made only in the following cases:
  1. The student returns home because of illness.
  2. The student returns home because of a serious illness or death of a close family member.
  3. At special request of the parents.
- William Colenso College reserves the right to refuse refunds of tuition fees to students who are asked to leave the school because of misbehaviour, poor attendance or violation of school rules or New Zealand law. However, part refund may be made at the discretion of the Principal.
- Part refunds of tuition fees may be made to students transferring to another school at the discretion of the Principal of William Colenso College.
- NO refunds of tuition fees will be made to students who acquire New Zealand Permanent Residency status after enrolling at the school unless the school is informed of the student's intention to apply for such status at time of enrolment.

***“In the unlikely event of the school not being able to deliver its normal programme, the Board guarantees a refund of unspent fees to International Students.”***

**William Colenso College Board of Trustees**

*William Colenso College is a signatory to:  
‘The Code of Practice for the Pastoral Care of International Students’*